

**NOTES OF THE NEIGHBOURHOOD DEVELOPMENT PLAN
MEETING No.25, HELD IN THE COUNCIL CHAMBER,
ROCK METHODIST CHURCH
ON WEDNESDAY, 16th OCTOBER 2013 @ 7pm**

Lowlands:	Cllr. Carol Mould (Chairman)	Cllr. Brian Gisbourne	Cllr. Taper
Highlands:	Cllr. Brian Lane		
W/Groups:	Mr Alex Roads Mrs Helen Rawe	Mr Guy Shaw Stewart Mr Mike Parry	Mr David Short
In attendance	Mrs Thompson (Clerk)	Mr Keith Snelling	Mr Rob Lawrence

Minute	AGENDA ITEMS	Action
NDP116/13	<u>Apologies for Absence</u> – Mr Ridgway, Cllr. Webb (leave).	
NDP117/13	<p><u>Progress Reports on / from:</u></p> <p>a. <i>Keith Snelling</i> – over last 6 weeks most activity had revolved around the questionnaires. 760 responses had been received to date. Two-thirds were on paper. Input takes 10 minutes per form. Those who did the inputting can claim £1 per questionnaire that they input.</p> <p>Work had been done, in collaboration with Mr Lawrence, as to the best way to present the results of the questionnaire.</p> <p>The presentation Members received tonight will be shown to the public / interested bodies on 25th November 2013. An article had been sent to <i>The St Minver Link</i>, making people aware of this event. Invitations will be issued. A decision will then need to be made as to how to make this information available to residents.</p> <p>b. <i>Working Groups</i> – a report was required from each group for this meeting. This should contain: (1) Who was involved; (2) What were the objectives; and (3) What key issues were highlighted.</p> <p style="padding-left: 20px;">i. <i>Housing Needs Survey WG</i> – Mr Alex Roads to provide.</p> <p style="padding-left: 20px;">ii. <i>Environmental Survey WG</i> – Cllr. Mould provided this report to Mr Snelling.</p> <p style="padding-left: 20px;">iii. <i>Planning WG</i> – Cllr. Mould provided this report to Mr Snelling</p> <p style="padding-left: 20px;">iv. <i>Businesses WG</i> – Mr Hugh Ridgway to provide.</p> <p style="padding-left: 20px;">v. <i>Infrastructure WG</i> – Mr Charlie Turner to provide.</p> <p style="padding-left: 20px;">vi. <i>Leisure WG</i> – Mr Charlie Turner to provide.</p> <p style="padding-left: 20px;">vii. <i>Communications WG</i> – Cllr. Mould provided a ‘starter pack’ report to Mr Snelling.</p> <p style="padding-left: 20px;">viii. <i>Vision WG</i> – the vision statement will be created once all the feedback is received and analysed.</p> <p>c. <i>Local Landscape Area Assessment (LLAA)</i> – CC’s LLAA Team are keen to finish this. An offer had been made to the Team to pay them to complete this Assessment however, this had proved unnecessary. Two dates had been set, 10am on 24th October 2013 and 5th November 2013 to take this forward. Polzeath and New Polzeath had been selected as the areas on which to carry out settlement and landscape assessments. Others will then follow. CC is keen to see St Minver’s NDP come to a conclusion.</p> <p>CC’s Core Strategy had been postponed to November. The message is to move forward on the NDPs. Cllr. Taper was keen to reach agreement on the number of new builds, that had been completed and which would count towards the housing total. The difficulty of extracting the figures from Building Control was explained. Cllr. Mould will contact Ms Arden for advice.</p>	<p>Mr Roads</p> <p>Mr Ridgway</p> <p>Mr Turner</p> <p>Mr Turner</p> <p>Cllr. Mould</p>

	Cllr. Mould clarified that only those on the Electoral Roll are entitled to vote in the referendum.	
NDP118/13	<p><u>Questionnaire</u> –</p> <p>a. <i>Data Analysis</i> – Mr Robert Lawrence gave a presentation on the outcome of the questionnaire. This had highlighted there are very few responses from the younger residents (only 10% of the age range were under 44). Mr Lawrence explained the method used to show the data. A number of questions were skewed by the responses from younger people, such as their support of green energy (wind turbines and solar farms), which are generally opposed by the older responders. A similar skew of the figures is shown in the number of parking places needed for new properties and support for the cycle routes. Cllr. Mould said 25% of the Community Infrastructure Level (CIL) can be made available to be spent within the area, if there is an NDP in place; 10% if there isn't. However, this may not apply to 'self-builds'. Trewornan Bridge is a lifeline for the parish and should form part of the discussion. Grade 3A agricultural should not be considered for any development. Mr Lawrence said tonight's presentation is based on straight responses, but the data could be filtered using 'and / or' logic. Cllr. Taper said we hadn't captured the views of all the residents, especially the under 44s. Mr Snelling said that it wasn't necessary to capture the views of all the residents only to show that every effort had been made to reach them. Mr Roads believed enough had been done. A 'mail drop' had been made to the schools to try to reach their parents. Cllr. Taper said it would be advisable to try to establish the number of residents under 44s. An estimate was made at the difference that obtaining more responses from the under 34s would make to the overall results. The question has to be asked is would this influence the various NDP policies. Mr Lawrence had analysed the first of the four text questions, the other three needs to be done. These will prove more problematic to analyse.</p> <p>b. <i>Questionnaire Analysis</i> – covered above.</p> <p>c. <i>Public Consultation Events (PCE)</i> – Monday, 25th November 2013, 6.30pm, in the Rock Institute. It is planned to hold a public exhibition setting out the questionnaire results. Key personnel will be invited. Cllr. Mould and Mr Snelling will draw up a list, to include an invitation to the Prime Minister, enclosing a questionnaire. Mr Shaw Stewart said it would be a good idea if this event could concentrate on the responses that were less clear. The purpose of the NDP will need to be reinforced to those present. The objective of the event is to give the raw data feedback to the parish. Information will be made available beforehand, so that attendees can bring ideas / questions with them. Mr Lawrence will draw up a hardcopy of the straight data. Cllr. Mould and Mr Snelling will liaise with the printers for 500 copies and draw up the front cover. Key personnel will be provided with a copy of the raw data questionnaire information and will be there to answer questions. Cllr. Taper was keen to see that infrastructure issues were addressed.</p>	<p>Clerk</p> <p>Cllr. Mould / Mr Snelling</p> <p>Mr Lawrence</p> <p>Cllr. Mould / Mr Snelling</p>
NDP119/13	<p><u>Financial Items</u> –</p> <p>a. <i>Income & Expenditure Report</i> – circulated at the meeting.</p>	
NDP120/13	<u>Next Meetings</u> – 30 th October 2013.	
NDP121/13	<u>Meeting Closed</u> – 9.30 pm.	