

**NOTICE OF THE NEIGHBOURHOOD DEVELOPMENT PLAN
MEETING No.20, TO BE HELD IN THE COUNCIL CHAMBER,
ROCK METHODIST CHURCH
ON WEDNESDAY, 24th APRIL 2013 @ 7pm**

Minute	AGENDA ITEMS	Action
NDP69/13	<u>Apologies for Absence</u> –	
NDP70/13	<u>Meeting No.19</u> – notes from the meeting, previously circulated via email.	
NDP71/13	<u>Project Manager</u> – Mr Snelling.	
NDP72/13	<p><u>Public Consultation Event</u> – to be held on Saturday, 18th May from 10am-4pm and Monday, 20th May from 10am-4pm in the Perceval Institute.</p> <p>Members to consider the completed attendance sheets for both days, to ensure there are sufficient people to man the event. NOTE – forms were emailed to all SG/WG Members.</p>	
NDP73/13	<p><u>Working Groups</u> –</p> <p>NOTE – between the 24th April and the 1st May members of the SG to meet with each WG to ensure all presentation boards are following the same layout and that all wording etc. is consistent.</p> <ol style="list-style-type: none"> 1. <i>Housing Needs Survey WG</i> – WG Members: Cllr. Carol Mould (Leader), Mrs Priscilla Baxter, Mrs Helen Rawe and Mr Alex Roads. 2. <i>Environmental Survey WG</i> – WG Members: Cllr. Carol Mould (Leader), Mr Chris Elwen, Mr Mike Hewitt and Ms Di Millington. 3. <i>Planning WG</i> – WG Members: Cllr. Gail Webb (Leader), Cllr. Carol Mould, Mr Christopher Pearman and Mr Guy Shaw Stewart. Information source/link: Mr Rob Mably, Mr Hugh Ridgway. 4. <i>Businesses WG</i> – WG Members: Mr Hugh Ridgway (Leader), Mr Jeremy Davies, Mr Henry Herzberg, Mr Mike Parry and Mr Rob Mably. 5. <i>Infrastructure WG</i> – WG Members: Cllr. Brian Lane & Cllr. Brian Owen (Joint Leaders), Mr Alex Roads and Mr Charlie Turner. Information source/link: Mr Hugh Ridgway. 6. <i>Leisure WG</i> – WG Members: Cllr. Brian Lane & Cllr. Brian Owen (Joint Leaders), Mr Jeremy Davies and Mr Charlie Turner. 7. <i>Communications WG</i> – WG Members: Mr David Short and Mr Keith Snelling are the only Members, more are needed. 8. <i>Vision WG</i> – WG Members: Cllr. Chris Taper (Leader), Mr Henry Herzberg, Mr Rob Mably, Cllr. Carol Mould, Mr David Short and Mr Mike Parry. 	

NDP74/13	<p><u>Public Consultation Event Publicity</u> – Members to receive an update on the following:</p> <p>a. <i>Advertisements</i> – to be placed in:</p> <ul style="list-style-type: none"> ○ St Minver Link – Mr Snelling had submitted an article and advertisement. ○ North Cornwall Advertiser – for publication on 1st May. The Clerk to organise. ○ Cornish Guardian – for publication on 15th May. The Clerk to organise <p>b. <i>Fliers and Posters</i> – to be placed in key shops. Mr Snelling to organise.</p>	<p>Information</p> <p>Clerk</p> <p>Clerk</p> <p>Mr Snelling</p>
NDP75/13	<p><u>AONB Pilot</u> – Minute NDP44/13 refers. A meeting with the AONB pilot group was held on Monday, 22nd April 2013.</p> <p>AONB Pilot Project Members: Ms Tracey Edwards, CRCC, Ms Kath Statham (Landscape Officer) and Ms June Crossland (CC Planner).</p>	
NDP76/13	<p><u>Questionnaires</u> – to be compiled, following the public consultation event.</p>	
NDP77/13	<p><u>Public Relations Person</u> – Minute NDP25/2013 refers. This would be an advisory position. The ideal candidate would be enthusiastic and knowledgeable in the subject. Members to receive an update.</p>	Mr Roads
NDP78/13	<p><u>St Minver NDP Project Schedule</u> – Members to measure their progress against the Schedule.</p>	Mr Snelling
NDP79/13	<p><u>Financial Items</u> –</p> <p>a. <i>Income & Expenditure Report</i> – to be circulated at the meeting.</p> <p>b. <i>NDP Grant</i> – a grant of up to £7,000 towards NDP projects is due to be officially launched on 1st May 2013.</p>	Information
NDP80/13	<p><u>Next Meetings</u> – TBC.</p>	
NDP81/13	<p><u>Meeting Closed</u> –</p>	