

**NOTES OF THE NEIGHBOURHOOD DEVELOPMENT PLAN
MEETING No.6, HELD IN THE COUNCIL CHAMBER,
ROCK METHODIST CHURCH
ON WEDNESDAY, 15th AUGUST 2012 @ 7pm**

Lowlands:	Cllr. Chris Taper (Chairman) Cllr. Gail Webb	Cllr. Paul Blewett	Cllr. Carol Mould
Highlands:	Cllr. Brian Lane	Cllr. Brian Owen	
In attendance	Mrs Thompson		

Minute	AGENDA ITEMS	Action
NDP53/2012	<u>Apologies for Absence</u> – Cllrs. Gisbourne; Mably; Parnell and Shepherd and Ms Sarah Sims (CC).	
NDP54/2012	<u>Meeting No.5</u> – notes of the meeting held on 1 st August 2012 will be circulated before the next NDP Meeting.	Cllr. Mould
NDP55/2012	<p><u>Public Consultation Events</u> – at the previous meeting it had been decided to hold a separate meeting for the businesses. Cllr. Mould had provided a list of businesses, to be invited.</p> <p>The Clerk reported that Ms Endellion Sharpe has offered to assist with the consultation process. She will attend the NDP Meeting scheduled for 12th September 2012.</p> <p>For the business consultation meeting it was felt that it was essential for a knowledgeable planning officer from CC to be present. Ms Sims to be asked to arrange this.</p> <p>It was envisaged that the format of the meeting would be to start with tea/coffee and then for the planning officer to give a briefing of the process.</p> <p>It was AGREED to hold the business meeting on a Wednesday, either the 12th, 19th or 26th September 2012 @ 6pm. The Clerk to liaise with Ms Sims with a view of the attendance of a planning officer; provision of white boards, etc. and assistance with the logistics of the event. If white boards are not available, Cllr. Blewett will arrange plywood boards.</p> <p>The venue to be The Point, Polzeath, if possible. The Clerk to ascertain the likely cost.</p> <p>The Clerk to provide invitations to the businesses and to include a tear-off slip. Ms Crowdy will provide labels for the envelopes. Members will then hand-deliver them.</p> <p>Cllr. Mould will purchase pens, post-it notes, etc.</p> <p>It was AGREED that an area of the website should be dedicated to the Neighbourhood Plan. The Clerk to place the Minutes there and details of the scheduled business meeting.</p> <p>The consultation needs to consider the following issues:</p> <ol style="list-style-type: none"> a. <i>Possible Development Areas</i> – to identify what sort of development is wanted / needed, e.g. nursing homes, housing, industrial units, park homes?, etc. b. <i>Desired Green Spaces</i> – to include a review of the existing areas of special significance and possibly extending them. c. <i>Business / Industry Development Areas</i> – see (a) above. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. Mould</p> <p>Clerk</p>

	<p>d. <i>Profiles of Each Area</i> – these have been drawn up for Rock and Trebetherick. Cllrs. Lane and Mould will do the one for St Minver. The Clerk to ask Mr David Short if he could do one for Polzeath. Topics to include: history; points of interest; who owns what / where / other.</p> <p>e. <i>Neighbouring Parishes</i> – to seek their views, as a matter of courtesy.</p>	<p>Cllrs. Lane / Mould Clerk</p>
NDP56/2012	<p><u>Consultation Process</u> – Members need to consider the various distribution options, at a later date, but likely options include:</p> <ol style="list-style-type: none"> 1. Email with hardcopy attached; 2. A centre page advertisement in <i>The Advertiser / The Link</i>; 3. Hardcopies in local shops; and 4. The Councils' website. 	
NDP57/2012	<p><u>Questionnaire</u> – Members to consider the contents, following the public consultation events.</p>	
NDP58/2012	<p><u>Next Meeting</u> – 29th August 2012, 7pm, Lowlands' Council Chamber.</p>	
NDP59/2012	<p><u>Meeting Closed</u> – 20.15 pm.</p>	