

**AGENDA OF THE NEIGHBOURHOOD DEVELOPMENT PLAN
MEETING No.5, TO BE HELD IN THE COUNCIL CHAMBER,
ROCK METHODIST CHURCH
ON WEDNESDAY, 1st AUGUST 2012 @ 7pm**

Minute	AGENDA ITEMS	Action
NDP41/2012	<u>Apologies for Absence</u> – Ms Sarah Sims and the Clerk (both on leave).	
NDP42/2012	<u>Meeting No.4</u> – notes of the meeting held on 17 th July 2012 were circulated previously.	
NDP43/2012	<p><u>Progress Report</u> –</p> <p>a. <i>Letter of Intent</i> – letter stating that St Minver Lowlands and Highlands Parish Councils wish to create an NDP, has been sent to Ms Sarah Sims, Network Manager, CC, via Mrs Hyland, Highlands' Clerk.</p> <p>b. <i>Neighbourhood Planning (General) Regulations 2012</i> – feedback, regarding any implications / points to be covered by the NDP.</p> <p>c. <i>Additional Maps</i> – Ms Sarah Sims to send the 12 additional maps, which are needed for the public consultation events, direct to Cllr. Mould.</p> <p>d. <i>Project Manager</i> – posters have been placed around both Council areas and an A5 advertisement submitted to <i>The North Cornwall Advertiser</i> and <i>The St Minver Link</i>. NOTE – this will be free of charge in both publications</p> <p>e. <i>Statistical Data</i> – emailed to Members previously.</p>	Cllr. Mould
NDP44/2012	<p><u>Cornwall Council Feedback</u> – Ms Sims to report, regarding:</p> <p>a. Whether CC has accepted the Parish Council's 'Letter of Intent' and that they will now publicise the NDP proposal for six weeks.</p> <p>b. Whether it is possible for CC to include the dates of the public consultation events, when the area covered by the plan, is publicised.</p> <p>c. Ms Sims advises that in her view Cllr. Gisbourne's Community Chest Fund could support the process, particularly the consultation element, printing costs – it would need to be allocated for specific pieces of work and include quotes.</p> <p>d. Whether it is possible for the referendum to be held to coincide with the local election in May 2013.</p>	Ms Sims
NDP45/2012	<u>Project Terms of Reference / Basic Timeframe</u> – Minute LDP26/2012 refers. To be provided to Members.	Cllrs. Taper / Mould
NDP46/2012	<u>Project Manager</u> – Members to meet with any potential applicants.	
NDP47/2012	<p><u>Public Consultation Events</u> –</p> <p><i>Dates / Venues</i> – for the three public consultation events. Suggestions: The Tubestation or Valley Caravan Park, Polzeath; St Minver Village Hall and the Rock Institute or Rock Methodist Church.</p> <p>The following factors/areas need to be part of the consultation process:</p> <p>a. <i>Possible Development Areas</i> – to identify what sort of development is wanted / needed, e.g. nursing homes, housing, industrial units, park homes?, etc.</p>	

	<p>b. <i>Desired Green Spaces</i> – to include a review of the existing areas of special significance and possibly extending them.</p> <p>c. <i>Business / Industry Development Areas</i> – see (a) above.</p> <p>d. <i>Profiles of Each Area</i> – Polzeath, Rock and St Minver need to be drawn up for the consultation events: history; points of interest; who owns what / where / other.</p> <p>e. <i>Neighbouring Parishes</i> – to seek their views, as a matter of courtesy.</p>	Members to action
NDP48/2012	<p><u>Consultation Process</u> – Members need to consider the various distribution options, at a later date, but likely options include:</p> <ol style="list-style-type: none"> 1. Email with hardcopy attached; 2. A centre page advertisement in <i>The Advertiser / The Link</i>; 3. Hardcopies in local shops; and 4. The Councils' website. 	
NDP49/2012	<p><u>Questionnaire</u> – Members to consider the contents, following the public consultation events.</p>	
NDP50/2012	<p><u>Cornwall Council Core Strategy</u> – to be borne in mind throughout the process.</p>	
NDP51/2012	<p><u>Next Meeting</u> – 15th August 2012, 7pm, Lowlands' Council Chamber.</p>	
NDP52/2012	<p><u>Meeting Closed</u> –</p>	